

Dear Practitioner

RE: INFANT APPROVALS

The arrangements for Infant Approval hearings in Birkenhead are being varied with effect from 1 June 2020.

Infant Approval Hearings will be conducted as follows:-

1. The hearings will take place remotely by telephone .
2. The Judge will dial out to you at the time of the hearing.
3. That means **that each night before the next day's list**, you need to check the lists on COURTEL and email Rachel Beddows on Rachel.beddows@justice.gov.uk with your name which cases/s you are appearing on and your contact phone number.
4. You will then be called at or around the time of the hearing which will be conducted by phone and recorded by the court. If you have a number of matters in the list , the court may call you at an earlier or later time than your first case

The claimant's solicitor will need to file at Court, (if not already filed) electronically, the following documents:

1. The Claimant's litigation Friend's witness statement.
2. Counsel's Advice
3. A certified copy of the Birth Certificate.
4. **IN A SEPARATE PDF**, a signed copy of the C320

To civil.birkenhead.countycourt@justice.gov.uk

DJ Campbell

2nd June 2020